

**TAUW**  
*Foundation*

**CALL FOR PROJECTS  
TAUW FOUNDATION 2024**



# REGISTRATIONPROCEDURE



## A REGISTRATIONPROCEDURE IS LAUNCHED CONTAINING THE FOLLOWING STEPS:

1. Launch of the call by TAUW Foundation on **July 2024**, with clarification of the Terms of Reference and financial preconditions.
2. Period of submission of first ideas closes on **October 1<sup>st</sup> 2024**. The program office can be contacted by e-mail for additional information during this period through [info@TAUWfoundation.com](mailto:info@TAUWfoundation.com).
3. The submitted proposals should meet the terms of reference and the financial preconditions, explained in this document and on the website. Bidders propose their initiatives by completing the questions in the preselection form.
4. The preselection of nominated ideas/initiatives will be completed by the Foundation by **November 1<sup>th</sup> 2024** at the latest, based on review of the proposals on the predefined criteria.
5. The nominated initiatives are asked to specify their final proposals according to a predefined format and submit them before **December 13<sup>th</sup> 2024**. If the selection criteria are not met during the preselection phase and the evaluation results in a 'no-go', no adjusted proposal can be submitted during the same call.
6. The form and method of submission will be described in more detail when the nominated ideas/ initiatives are announced.
7. The initiatives selected for approval will be announced by TAUW Foundation in **17<sup>th</sup> of Januari 2025**.
8. Contracts are drawn up based on the project proposal, a testimonial (quantifiable goal - condition for payment of the final instalment). Final proposals should be concluded in six weeks after the final version was provided by the program office.

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## TERMS OF REFERENCE

The initiatives that can be selected for financial support are deemed to meet the following criteria.

The initiatives should:

- ✓ Be in line with our vision and mission [www.TAUWfoundation.com](http://www.TAUWfoundation.com);
- ✓ Aim to achieve social impact;
- ✓ Share publicly the gained knowledge and experience;
- ✓ Help make things possible which would otherwise not happen, set something in motion;
- ✓ Be a project or catalyst rather than long-term operational support;
- ✓ Be a consortium of at least two professional organizations working together;
- ✓ Be innovative or an innovative application of existing knowledge;
- ✓ Be situated in Europe.





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## FINANCIAL PRECONDITIONS

- ✓ Because the initiatives must have an impact and the TAUW Foundation's contribution must make a difference, the total project budget should be at least EUR 50,000, taxes included;
  - ✓ The project must have a multiplier. The TAUW Foundation's contribution is no more than 50% of the total funds required for the project. The contribution of TAUW Foundation is considered as seed money;
  - ✓ In-kind contribution of consortium needs to be clearly substantiated and suitable to verify
  - ✓ The intention is to provide support between EUR 25,000 and EUR 100,000 per initiative, taxes included. When the sum of the submitted contributions exceeds the Foundation's yearly budget, a selection will be made of initiatives that suit our criteria best;
  - ✓ The requested budget must be in line with market practice and price.
  - ✓ We aim to grant projects with a duration of 0,5 to 2 years, but allow a longer duration if needed;
  - ✓ TAUW Foundation will not invest risk capital in a project just to achieve a financial return.
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## APPROVING AND CONTRACTING PROJECTS, REPORTING REQUIREMENTS

When a proposal is selected, agreements are made with TAUW Foundation (the program office) about contracting.

The contract includes:

- ✓ Intermediate and final reporting deliverables which are coupled to milestones specified in the final project plan;
- ✓ Payment terms linked to intermediate milestones in the project proposal, with a maximum of 3 payments per year;
- ✓ Requirements of the final report:
  - Describe how the preset milestones were reached with brief summary of the final (financial) result
  - Provide a film clip with the final result
  - Publication/article on the project and the role played by the Foundation's support
  - *The film clip and article will be used by TAUW Foundation in external communication.*
- ✓ A statement that in all external communications related to the project, reference must be made to the TAUW Foundation's contribution. For example, by stating '*this was made possible through the support of TAUW Foundation*'. The Foundation will monitor the progress of the projects.



# TAUJW Foundation

